



PROGRESSIVE CAUCUS

of the CALIFORNIA DEMOCRATIC PARTY

[Rev 01, dated 11/14/2009]

Appendix to Bylaws of the Progressive Caucus of the California Democratic Party

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I. Webpage References

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DSCC Bylaws Webpage:

Robert's Rules of Order Webpage

As of September 25, 2009, DSCC Bylaws can be found at <http://www.cadem.org/atf/cf/%7Bbf9d7366-e5a7-41c3-8e3f-e06fb835fccc%7D/BYLAWS2009-7.PDF>

As of September 25, 2009, Roberts Rules of Order can be found at www.robertsrules.com

II. Rules of Order and Standing Resolutions

List:

** None **

III. External Documents Referenced in these Bylaws (Article of these bylaws in which referenced)

List:

DSCC Bylaws generally (II.B.2, III.B.1.d, IV.C.1, IV.C.1.a, IV.C.2) - Full text not provided, see webpage above

Article IX, Sections 1 through 5, DSCC Bylaws, of as September 25, 2009 (II.3) - See below

Article X, DSCC Bylaws, of as September 25, 2009 (II.2) - See Below

Rules promulgated by the DSCC Finance Committee. Per the document provided by the CDP titled CDP Caucus Financial Procedures, dated April 2009:

CA Democratic Party Political Reporting Requirements

The Caucus Chair and Treasurer are responsible to ensure that Caucus activities adhere to the following FEC and FPPC requirements. Timely disclosure is a requirement!

1. All funds the Caucus receives – (dues) – are contributions to the CDP. There are both Federal and State laws relevant to contributions to political parties. Federal (FEC) and State (FPPC) rules apply to both the source and amount of funds. Contributions may not be accepted from foreign nationals. All contributions to the CDP must be reported as public record, which necessitates the CDP's need to know the source of all funds, and the occupation and employer of individual contributors; contributions cannot be deposited until this information is complete. If this information can not be obtained, contributions must be returned to the donor. (A form is included to collect this information.) Please note that a physical address is required for political reporting; a PO Box is not acceptable.

All contributions must be deposited within 10 days of your receipt. CDP cannot accept cash contributions greater than \$99.00. (Nor can cash expenditures exceed this amount.) You must send the dues you have collected to CDP immediately; CDP will not deposit late receipts; they will be returned to you. CDP will return checks dated 30 days or older than the date they are given to CDP for deposit.

2. Documentation required to process payments on behalf of the Caucus includes full name of the vendor, or person being reimbursed for the expense. Original receipts and a brief explanation of the expense should be attached to the payment voucher (form included). Payments to an individual must include their social security number; payments to a business should include their tax ID number. Payments for printing (or photocopying), such as meeting notices, must include a sample of what was printed. Again, payments from the Caucus account may only be for routine meeting expenses. Meeting expenses include:

- room rental, catering and audio visual costs for meetings
- postage, and mailing costs, for meeting announcements
- telephone expenses for officer teleconferences
- printing, or duplication, costs for meeting announcements, agendas and minutes

Expenses must be reported timely. Expenses turned in after filing dates require amendments to all reports filed back to the time the expense was incurred. CDP will return expenses incurred 30 days or older than the date they are given to CDP for processing. This means you will then become personally responsible for the expense.

Fund accounting procedures of the DSCC (III.B.1.d) - (same as above)

Robert's Rules of Order (III.B.1.d, IV.A.1) - Full text not provided, see webpage above

DSCC: Article IX: Election of Democratic National Committee Members

Section 1. Election by Executive Board

The members of the California Delegation to the Democratic National Committee shall be elected by the Executive Board of This Committee.

Section 2. Notice

Notice of such election shall be given to all members of This Committee at least thirty days prior to the meeting at which the election is to take place and as provided in Article XII of the By-Laws and Rules of the California Democratic Party.

Section 3. Number

The number of members elected shall correspond to the number of votes apportioned to California by the Democratic National Committee.

Section 4. Eligibility and Nomination

The name of any individual registered to vote as a Democrat in the State of California may be placed in nomination by a member of the Executive Board. One-half (1/2) of the delegation shall be male and one-half (1/2) shall be female, unless an odd number of members is to be elected, in which case a variation of one shall be permitted. In the event of a tie vote, the winner shall be determined by lot.

Section 5. Determining Election

Except as may be required by Section 4 above, the candidate(s) with the most votes shall be elected.

Section 6. ...

DSCC: Article X: Charters

Section 1. Authority

This Committee shall have the authority to charter organizations, as specifically set forth herein, which include in any part of their name the name of the Democratic Party, and, directly or indirectly solicit funds in the State of California for any purpose whatsoever under the representation, either express or implied, that the funds are being solicited for the use of the Democratic Party.

Section 2. Granting

- a. This Committee may only charter organizations having as their objective the advancement of the Democratic Party.
- b. Chartered Organizations are intended to be independent of the California Democratic Party and not "affiliated" therewith, as that term is defined by the Bipartisan Campaign Reform Act and other applicable Local, State and Federal laws, rules and regulations. This Committee shall not engage in any activities that directly or indirectly establish, finance, maintain, or control any organization chartered under this Article.

c. Any Charter which has been granted by This Committee shall be effective from the date said charter was granted, until revoked for cause as set forth herein.

d. Charter shall only be granted upon recommendation of the Organizational Development Committee pursuant to guidelines adopted by the Rules Committee.

Section 3. Denial and Revocation

a. This Committee shall have the power and authority to deny or revoke a charter of any organization, for cause by majority vote. Cause for denial or revocation shall include:

(1). Having less than thirty (30) members in the geographical area from which the organization draws its membership,

(2). Failing to grant membership to any registered Democrats resident in the geographical area from which the organization draws its membership who seeks to join,

(3). The knowing enrollment of a person registered as anything other than a member of the Democratic Party as a voting member of the organization,

(4). The endorsement of a non-Democrat for elective office,

(5). The endorsement of any candidate for public office running against an endorsed candidate of This Committee, by any organization granted a Charter by This Committee after the adoption of this Article X on July 31, 2005, (NOTE: This Committee previously granted a Charter to the California Democratic Council in 1952, prior to This Committee's authority to endorse candidates and prior to the adoption of the Chartering rules contained herein, and the California Democratic Council is specifically exempted from this possible grounds for revocation of Charter),

(6) Transferring of organization's assets, including funds, from the organization's accounts to a non-Democrat running for elective office or his/her controlled committee(s),

(7). Acting in violation of Local, State or Federal laws or regulations, and/or,

(8). A finding of fact having been made by This Committee that the organization has failed to act in, and/or has acted in a manner adverse or detrimental to, the best interests of the Democratic Party.

b. No organization's charter may be revoked for cause without sixty (60) days written notice of grounds of revocation having been mailed to the Chair of the organization in question, and the rights of response before This Committee having been granted to said organization's designated representative. For purposes of this section the Chair shall mean the last person designated in writing to This Committee as Chair.

c. The Charters of geographically based organizations shall be automatically revoked thirty (30) days after the passage of any reapportionment law altering the boundaries of that organization's defined district boundary becomes final.

Section 4. Application Requirements

All organizations desiring to be chartered by This Committee shall make application for such charter in writing. The application shall be on a form provided by the Secretary of This Committee and shall contain such information as may be required by the Rules Committee.

IV. Revision History:

These bylaws have been amended on the following dates:

November 14, 2009

April 25, 2009

Earlier revision dates are unknown

V. Other information:

i. Address of Caucus Secretary. 8 Willow St., San Rafael, CA 94901

ii. History of Officers and Founders and years of Service